



# Onboarding

as a Strategic Solution to Employee Retention

Beyond the Paperwork

(and the Pain!)

#### Introduction

We've all seen it: the revolving door of new hires, leaving almost as fast as they arrive. It's more than a resource drain—it fractures team cohesion, dampens morale, and chips away at company culture. Nobody sets out to have high turnover, yet for many organizations, it's a persistent and costly issue, silently draining resources and stifling growth.

According to Gallup's <u>State of the Global Workplace 2024</u> report, global employee engagement fell to 21% last year. This isn't just a morale problem—it's a direct precursor to employees seeking opportunities elsewhere, driving up turnover and costing the global economy an estimated \$438 billion.

On the flip side, Gallup's research shows that a fully engaged global workforce could add \$9.6 trillion to the economy—a powerful reminder of what's possible when employees feel connected and committed.

For L&D leaders, that's not just a statistic, it's an opportunity. While recruitment often gets the spotlight, the real battle for retention is won (or lost) in the critical period after a candidate accepts your offer. By owning this moment, you can turn a costly problem into a strategic advantage and showcase the essential value of the L&D function.

We've seen this firsthand. At SweetRush, strategic onboarding has helped clients transform their organizations from the inside out—boosting retention, engagement, and culture. This eBook offers a blueprint to elevate onboarding from a checklist to a strategic, measurable engine for retention. We hope it helps you not only stop the revolving door but also build a lasting culture of commitment, engagement, and success.

Join us on this journey to elevate the art and science of onboarding, one new hire at a time.



Jennifer Yaros

Solution Architect

in /jenniferyaros/



### Table of Contents

Introduction	<u>2</u>
Chapter 1: The Costly Problem of Employee Turnover:	
The Hidden Drain on Your Organization	<u>4</u>
Chapter 2: Onboarding Best Practices for Retention:	
Your Tactical Blueprint	11
Chapter 3: The Strategic Onboarding Blueprint:	
Key Considerations for L&D-Driven Retention	<u>21</u>
Chapter 4: Evaluating Your Onboarding Strategy Readine	<b>!SS</b> :
A Self-Assessment Tool	<u>28</u>
Conclusion: Ready to Build Your Retention Powerhouse?	<u>33</u>



#### **△ Chapter 1:**

# The Costly Problem of Employee Turnover: The Hidden Drain on Your Organization



How does widespread disengagement and the resulting turnover manifest in an organization? The expenses tied to losing an employee go far beyond exit interviews and farewell lunches (though those eventually add up, too!).

Let's break down exactly where these costs hit home.

#### The Tangible and Intangible Costs of a Revolving Door

**Direct, Tangible Costs:** These are the obvious ones that immediately impact your budget:

- Recruitment: Think about advertising, sourcing, background checks, and recruiter fees. It's a whole process.
- . Hiring: Consider all the administrative heavy lifting to get someone officially on board, plus the time spent by hiring managers and interview panels.
- . Training: Getting new folks up to speed takes time and effort, whether it's formal programs, materials, or just good old-fashioned on-the-job learning.

Gallup estimates that the cost of replacing a single employee ranges from one-half to two times the employee's annual salary—and those are "conservative" estimates.

Indirect, Intangible Costs: These are the real silent killers, often far more damaging and harder to quantify:

- . Lost productivity: Think about that awkward period where a new hire is figuring things out and not quite hitting their stride. Every minute counts, and this can stretch for months.
- . Decreased team morale: Remaining team members often feel overworked, stressed, and disheartened when colleagues leave, leading to burnout.
- . Knowledge drain: When experienced folks leave, a wealth of institutional knowledge and expertise often walks out with them. That's tough to replace, impacting innovation and efficiency.
- . Impact on client relationships: Inconsistent service, project delays, or new points of contact can strain client trust and even jeopardize accounts.
- Brand reputation: A constant stream of departures? That's not a great look for attracting future talent, reassuring customers, or maintaining investor confidence.

The kicker? These cumulative costs nearly always far outweigh the proactive investment you'd make in smart, strategic retention efforts—and onboarding is at the top of that proactive list.



#### **Onboarding—Your Secret Weapon for Slashing Turnover**

Redefining Onboarding: From Transactional to Strategic

Onboarding isn't defined as just handing over a stack of forms and pointing to the coffee machine—that's a transactional approach and, frankly, a missed opportunity. Instead, onboarding should be seen as a strategic, continuous journey—one that seamlessly integrates new hires into your culture, equips them to succeed, and helps them feel a sense of belonging from Day One. When done correctly, onboarding lays a solid foundation for long-term employee engagement and loyalty.

#### **Results Speak Louder Than Buzzwords:** The Business Case for Onboarding Done Right

A well-designed onboarding program delivers significant returns by directly tackling the causes of early turnover and fostering long-term commitment. Benefits include:

. Improved Employee Engagement: Early engagement sparks long-term motivation. According to **Quantum Workplace**, while 82% of employees are engaged in their first year, that number often drops to 75% by Year Two. Strategic onboarding helps keep that initial spark alive, preventing a decline in motivation and commitment.

- Faster Time to Productivity: New hires staring blankly at their screens for weeks? No more! A structured onboarding process gets new hires contributing sooner minimizing downtime and maximizing meaningful output.
- . Stronger Cultural Integration: Effective onboarding provides an intentional pathway for new hires to truly embrace your company values and mission. It cultivates a genuine sense of belonging and alignment, making them feel like an integral part of the team, rather than a temporary guest.
- . Increased Job Satisfaction: When expectations are clear, resources are plentiful, and support is consistently provided, people are happier and more committed. The proof is compelling: The Society for Human Resource Management (SHRM) found that 69% of employees are more likely to stay for three years if they receive a great onboarding experience. That kind of loyalty doesn't happen by accident.
- . Direct Impact on Retention Metrics: The numbers don't lie. Organizations that invest in robust, effective onboarding consistently demonstrate significantly lower turnover rates, particularly in that vulnerable first year. Research from the Brandon Hall Group reinforces that strategic onboarding is critical to improving new hire retention and cultivating long-term employee commitment.



#### The Onboarding Divide:

#### Two Organizations, Two Outcomes for New Hires

To illustrate the power of strategic onboarding, let's follow two new hires, Alex and Jamie, who have successfully navigated the current highly competitive job market and are now joining new organizations.

Both Alex and Jamie are talented, eager, and ready to contribute, but their initial experiences will set them on vastly different paths. Here's how their stories unfold:

#### **Alex's Story Integrated Innovations and** the Path of In-Office Disconnection

Integrated Innovations is a company that views onboarding as a mere administrative hurdle—a sprint to get paperwork signed and logins distributed. New hires are expected to figure out the rest on their own.

#### **★ Jamie's Story Horizon Dynamics and** the Journey of Remote Connection

Now consider Horizon Dynamics, a company that understands onboarding is a continuous, strategic journey—an investment in long-term success, prioritizing connection regardless of location.





#### **Alex's First Impression (In-Office)**

Alex accepted the offer at Integrated Innovations feeling excited, but her excitement quickly faded when she received no communication between her offer acceptance and her first day. Upon arrival at the office, she wandered around, unsure where to go or to whom to report.

Alex's workstation wasn't fully set up, and her new manager was too busy for more than a hurried handshake. "Here's your badge. HR's down the hall. You'll figure it out," might as well have been the company motto. She spent most of Day One feeling lost, untethered, and already questioning her decision to join Integrated Innovations.

#### The First Few Weeks of Isolation

Alex's initial training was a series of generic online modules that felt very disconnected from her actual job role. She rarely saw her manager, and getting acquainted with her new teammates felt like an afterthought. Though they were only a few cubicles away, Alex felt awkward interrupting them when they were busy. "Am I supposed to know this?" she often wondered as she battled a growing sense of isolation despite the bustling office environment.



Jamie's journey with Horizon began a few days before his official start date with a personalized welcome email from his remote manager. The message detailed his schedule for his first week and introduced Jamie to his virtual "buddy." His laptop arrived pre-configured with all necessary logins and access, making him feel supported and connected before Day One. He knew exactly where to "go" virtually, whom to meet on video calls. Jamie felt a genuine sense of anticipation, not anxiety, as he approached his first day in his new role.

#### The First Few Weeks of Seamless Integration

Jamie's first week was a meticulously designed integration process. His technology worked flawlessly. His manager arranged virtual welcome coffee hours and introduced him to key stakeholders, sharing plenty of context about their roles. Jamie's initial training was directly relevant to his responsibilities and delivered through engaging eLearning modules and reinforced by numerous live Q&A sessions.

His buddy guided him through Horizon's implicit cultural norms via chat and video calls, helping Jamie feel truly part of the team, despite their physical distance. "They really thought of everything," Jamie marveled. "This made it easy to focus on doing great work."



### Alex's Story The 30-90 Day Decline

Months in, Alex was still piecing together processes and feeling like an outsider. Without consistent guidance and support, her productivity lagged. She started to browse job boards during lunch breaks, feeling undervalued and disengaged. Her enthusiasm, which had once burned so bright, flickered out and was replaced by quiet resignation.

#### The Cost of the Revolving Door

At Integrated Innovations, Alex's story is a familiar one. Many talented new hires feel overwhelmed and disconnected, resulting in them departing quietly within the first six months. Those who stay often find that their initial passion fizzles, and they begin to do the bare minimum. Others leave for new roles, keeping the revolving door spinning—while undermining team morale, straining resources, and driving recruitment costs ever higher. Integrated Innovations' missteps in "onboarding" set the organization up for costly attrition.

#### 

Jamie quickly gained confidence. He was integrated into meaningful projects and his manager provided consistent, actionable feedback in regular 1-on-1 video calls. When Jamie shared new ideas and insights based on his past experience, his manager genuinely heard and explored them with him—and even helped him pilot a particularly strong idea. Jamie felt a sense of purpose and belonging, already seeing himself as a valuable contributor who would thrive in this remote role.

#### **Beyond 90 Days—Cultivating Deep Loyalty**

One of the ways Horizon Dynamics cultivates deep loyalty is by using "stay interviews" to understand what employees value, what keeps them engaged, and any potential concerns they may have. At the 10-month mark, Jamie participated in a stay interview. He felt genuinely heard when his feedback about a process bottleneck was discussed—and acted upon—by his manager. As a result, Jamie is not only highly productive in his role but also a vocal advocate within the organization. He eagerly tackles new challenges and sees a clear, exciting future with the organization. Horizon's commitment to strategic onboarding and proactively addressing employee concerns pays dividends in the form of loyal, engaged team members.





#### The Clear Takeaway

Alex's and Jamie's differing paths illustrate a fundamental truth: Onboarding isn't a one-time event or a mere administrative task to cross off the to-do list; it's a strategic investment.

The difference between the reactive, transactional approach Alex experienced and the proactive, holistic journey Jamie enjoyed directly impacts each new hire's ability to see a long-term, exciting future with their organization.

In the next section, we'll explore a blueprint for an onboarding journey that cultivates engaged, loyal, and highly productive team members from before Day One.

Spoiler: It looks a lot like Jamie's onboarding experience.





# Your Tactical Blueprint for Retention



To excel at onboarding, thinking beyond Day One is critical. Onboarding should be a structured, multi-phase journey designed to support your new hires for months, not just their first few hours on the job. Here's what that should look like.

#### Pre-Boarding—Preparing the Runway for Success

**Q:** What's worse than the nervous energy of a new job?

**A:** Arriving and having no idea where to go, who to meet, or how to obtain the basic equipment to get started.

It's the saddest onboarding riddle ever, but it's a reality too many new hires face.

First-day uncertainty isn't inevitable, though...thanks to pre-boarding. This crucial phase begins even before an employee's official first day, ensuring a seamless welcome and building early trust.

Here is **SweetRush's Proven Method for Onboarding** to start off on the right foot:

- Logistical Readiness: Ensure that all necessary technology and login credentials are prepared and accessible. Send a warm, personalized welcome email detailing first-day logistics, a schedule, and an itinerary. Consider a welcome message on a lobby monitor or even sending some company swag. These extra little touches build excitement.
- Manager's Proactive Role: Managers should send a personal welcome note, proactively prepare the team for the new hire's arrival, and share relevant information about their new team member with their future colleagues. This early engagement makes a truly significant difference.

#### The First Week—Making a Strong Initial Impact

These first few days are critical for setting expectations and creating a strong sense of belonging. This is where you follow through on that first impression.

For a new hire, the first week is often a whirlwind—a mix of excitement, nerves, and an enormous amount of new information. Your goal is to guide them through it, making them feel supported, not overwhelmed. Acknowledge their prior experience to empower them to contribute their perspective and insights from Day One.

- Structured Orientation: Day One should cover essential logistics such as benefits, parking (or home office setup for remote hires), equipment distribution, and critical company policies (including mandatory harassment training and safety protocols, of course). Ensure that remote employees have all their tech ready and configured before their official first day.
- Manager's Active Engagement: The manager needs to be actively involved in creating the first impression. Arrange a welcome lunch (virtual or in-person), foster immediate camaraderie, have a clear training plan and schedule ready, and facilitate personal introductions to key team members. Make it easy for them to connect.
- Clarity and Immersion: Provide initial role-specific training and define responsibilities clearly. Start the cultural immersion by explaining your company values and how they play out day-to-day. Don't just tell them what to do; explain the "why" and how it looks in practice.
- Acknowledge Prior Experience: Provide opportunities for new hires to share insights from their previous roles. Ask them about past successes, challenges, and what they learned. This not only makes them feel valued but also offers a fresh perspective to your team.



• **Early Check-ins:** Implement simple check-ins and establish channels for initial feedback. Ask, "How's it going?" and genuinely listen to the responses—then act on those responses. Encourage questions, no matter how minor they seem.

### The First 30–90 Days—Sustaining Engagement and Development

By this point, your new hire is no longer a fresh face; they're settling in, understanding their role, and starting to truly contribute.

This period is all about helping them adopt their responsibilities and integrate more deeply into their team and the broader organization. For them, it's a time of increasing confidence and clarity—they're understanding what's expected and beginning to hit their stride.

As a new hire's confidence builds, they begin contributing ideas and participating more fully, transforming initial engagement into sustained commitment.

. **Consistent Feedback Loop:** Conduct a post-orientation survey and regular check-ins. The crucial piece that can make the difference between an engaged or a disengaged employee is whether you actively use the feedback collected. Show your new hire you're listening, make visible improvements, and demonstrate that their voice has an impact.

- **Robust Support Systems:** Provide consistent performance feedback, offer coaching or mentoring, and assign a buddy to help them navigate the new environment and build internal networks. Ensure clear expectations are reinforced through regular 1-on-1 meetings, allowing for open dialogue and problem-solving.
- **Meaningful Contribution:** Involve new hires in meaningful, cross-functional projects that align with their strengths and stretch their potential. Frame these not just as tasks, but as valuable opportunities to build skills, gain visibility across the organization, and feel like they're truly contributing to larger goals.
- Ongoing Growth: Keep the momentum going by offering continuous training and development opportunities that align with, and delve more deeply into, their specific role and future career goals. Doing so demonstrates a commitment to their long-term development.

#### **Beyond 90 Days—Cultivating Long-Term Loyalty**

Onboarding isn't just a short-term initiative; it's an ongoing commitment that yields significant returns.

True retention means investing in an employee's journey for the long haul. If you want your new hire to be a long-term, productive employee, you need to support them long-term. This support involves providing opportunities for continuous learning and growth, as well as preparing them for meaningful career advancements or lateral moves within the organization.



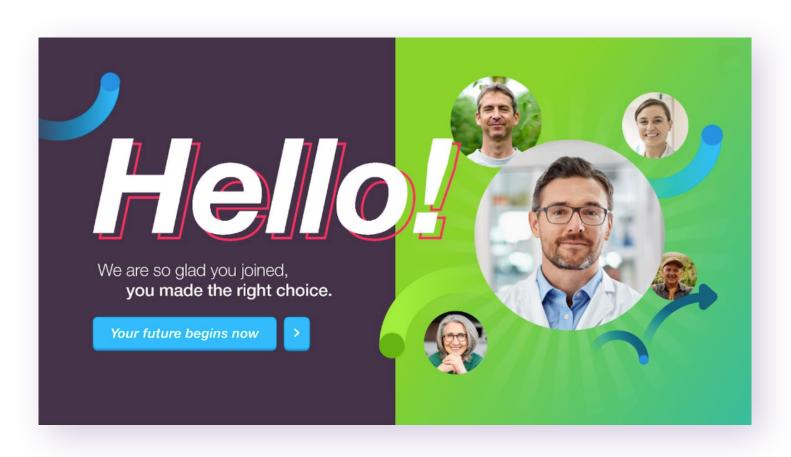
#### Here are some best practices to implement:

- "Stay Interviews," Your Proactive Retention Strategy: Seriously, conduct these! They provide invaluable insights into what keeps your top talent engaged and committed. Proactively hold conversations (e.g., at 10–12 months, 18 months, 2 years) to understand what keeps team members engaged and what might cause them to leave. This isn't an exit interview; it's a powerful tool for proactive retention, allowing you to address issues before they become reasons to quit. Use this intel to continuously improve your workplace and strengthen your employee value proposition.
- . Internal Mobility & "Lattice" Career Paths: Emphasize diverse growth opportunities that aren't solely upward promotions. Promote lateral moves, crosstraining, and skill-building that let employees explore new areas aligned with their emerging strengths, interests, or passions. Internal mobility not only boosts their value and provides flexibility, it also prevents stagnation, which aligns their development with both their long-term career aspirations and the organization's evolving needs.

- . Tailored Development Pathways: Build out long-term development plans, complete with personalized career pathing tools and skills gap assessments. Doing so shows employees you're invested in their future.
- Transparent Progression & Opportunity: Offer well-defined and highly visible pathways for career progression. Whether through emerging leader programs, expert pathways designed to leverage unique talents, or specialized project assignments, clearly communicate how employees can visualize and achieve a future with your company.
- . Consistent Feedback: Maintain robust, regular feedback loops and conduct regular performance conversations. Make these conversations two-way, focused on growth and continuous improvement.
- Supportive Culture: Continuously nurture a supportive and inclusive environment where everyone feels valued and heard—and can truly shine. A strong culture is the foundation that reinforces all other employee retention efforts.



#### Onboarding New Hires from Day Zero





Day-28 to-14

Day 1 to 30

Day 30 to 45

Day 45 to 90

Welcome care package

Attend live virtual orientation Continue tasks in portal

onboarding

guest speaker event

Attend virtual

Welcome email and invitation to onboarding portal

Attend division-specific onboarding events

Attend live event with organizational leaders

Continue building work friendships and support networks

Begin exploring portal and connecting with other new hires via social circles

Begin assigned onboarding tasks in portal



Imagine that you've just accepted a new job offer. You're excited about your new company and position and can't wait for Day One. But then...radio silence for weeks.

Naturally, your excitement fades. Day One feels disconnected and lacking in purpose. Unless you find a <u>work best friend</u> or a meaningful project, you may even decide to quit within your first six months.

Now imagine this situation, multiplied across a global organization with over 100,000 employees across six regions. That's exactly the situation one of our client-partners was facing.

Too many new hires were leaving before the end of their first six months on the job, which meant that roles remained unfilled and the recruiting process had to begin again.

To boost retention, we reimagined the onboarding journey as one that new hires could access the day they signed the acceptance letter. **Together**, we created an online platform devoted entirely to onboarding.

This moment-of-need, one-stop shop for new hire paperwork, benefits elections, and other tasks has made onboarding friction-free—and even fun.

A dashboard feature keeps to-dos organized, and has dynamic social circles that invite new hires to connect with each other around locations, roles, and fun facts.

Over a new hire's first 90 days, a fun, upbeat series of live virtual sessions keeps their enthusiasm stoked as they settle in. The agenda includes sessions with company leaders and a special live event featuring a well-known thought leader.



#### The results

The first 1,100+ new hires to experience the reimagined onboarding journey felt that it helped them integrate into the organization. They rated their onboarding experience 4.3 out of 5, with a net promoter score of 98. Many shared that they appreciated the ability to get started right away.



#### One a-ha

**Allowing new hires to see and connect was a sleeper hit.** Our client-partner found great value in creating cohort groups of new hires to support one another and begin forming their professional networks.





#### Measuring the Impact of Your Onboarding Strategy

To ensure your onboarding efforts are truly effective and retention-focused, you need to measure what matters to validate your investment and identify areas for strategic refinement.

#### **Key Metrics to Track: Your Onboarding Dashboard**

To effectively assess the health and impact of your onboarding program, monitor these vital metrics:

- Retention Rates: Keep a close eye on overall numbers, with a particular focus on that crucial first-year retention. These are your primary indicators of early success...or a clear sign that course correction is needed.
- **Employee Engagement:** Regular surveys provide critical insights into new hire sentiment and perceived connection to the organization.

- . Time to Proficiency: Measure how long it takes for new hires to become fully productive and independently contribute to their roles. Quicker time-toproficiency adds up to earlier ROI.
- . New Hire Satisfaction: Gather feedback through post-orientation surveys and early check-ins. New hires' first impressions and initial experiences shape their long-term perceptions.
- . Internal Mobility Rates: Track employees' lateral moves and participation in cross-functional projects over the longer term. These are strong indicators of continued engagement, growth, and commitment to the organization.
- . Insights from Stay Interviews: Leverage the rich qualitative data from your proactive stay interviews to understand employee motivations and identify what's keeping them with you for the long term.

#### Iteration and Improvement: A Continuous Evolution

If it's not clear yet, let's say it outright: Onboarding is anything but a "set-itand-forget-it" program. The data you gather throughout the process—especially qualitative insights from stay interviews and trends in internal movement—are vital. They empower you to continually refine, enhance, and strategically optimize your onboarding process. Onboarding is an evolving strategy that demands adaptation based on real-world feedback and measurable results.



#### Onboarding with Real-World Impact: A SweetRush Success Story



Even the best recruitment process can fall short without great onboarding to match it. One global company partnered with SweetRush to reimagine their new hire onboarding experience as a driver of long-term employee engagement and

#### The Challenge

With over 60,000 employees, the company's global workforce faced fragmented, inconsistent onboarding practices that relied heavily on individual managers.

New hires—particularly in remote and hybrid roles—struggled to access resources, connect with colleagues, and plug into the company culture. Consequently, they weren't feeling confident, aligned, or supported in their roles. Turnover in the early months remained high, and the onboarding experience was not living up to the company's commitment to employee growth and belonging.

#### SweetRush as a Strategic Partner

To transform the experience, the client-SweetRush team created a centralized, scalable, and learner-centered onboarding program designed to support employees across different roles, regions, and work environments.

#### The program included:

- A "choose-your-own-path" structure to allow customization based on role and work location (in-office, remote, and hybrid)
- Interactive eLearning modules that blended storytelling, gamification, and real-world scenarios
- Manager toolkits and automated reminders to drive consistent support and connection
- Live events designed to reinforce company values and highlight culture through immersive, personalized experiences
- Built-in measurement tools, including knowledge checks and engagement feedback loops



#### The Results

- . **10% increase** in new hire retention within the first 90 days
- . **30% increase** in new hire engagement scores
- . **Significant reduction in time-to-productivity** as new hires ramped up faster and began contributing sooner
- Widespread manager adoption of the new hire enablement toolkit, which helped ensure a consistent onboarding experience across departments



#### **Key Takeaways**

- A fragmented onboarding process puts retention, engagement, and performance at risk—especially in remote and hybrid work environments.
- Personalization and experiential learning are critical to helping new hires feel seen, heard, supported, and aligned with company culture.

Continue reading the takeaways on the following page



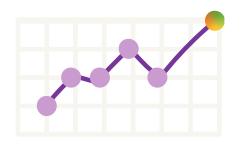
- · Manager enablement is a force multiplier, ensuring that onboarding isn't just a one-time touchpoint, but a sustained relationship-building effort.
- Measuring onboarding outcomes—beyond mere completion rates—offers the insights needed to continually improve and prove program ROI.

These outcomes illustrate how onboarding, when designed strategically and powered by meaningful learning experiences and opportunities for connection, becomes a key lever for workforce stability and success.

#### Ready to Transform Retention Through Learning?

Designing and implementing a strategic, measurable, and truly engaging onboarding program is a complex undertaking. It demands deep expertise in instructional design, learning technology, change management, and human psychology.

Creating personalized pathways, interactive experiences, and robust measurement frameworks requires expertise and dedicated resources. However, surmounting this complexity is precisely how you build a skilled, committed, and enthusiastic workforce of people who feel connected to your organization and are genuinely excited to contribute over the long term.



Ready to stop the revolving door and build a workforce that's engaged, productive, and committed for the long haul?

Read on for a comprehensive blueprint of the essential components and strategic considerations behind a retention-focused onboarding program.



#### **△ Chapter 3:**

# The Strategic Onboarding Blueprint:

Key Considerations for L&D-Driven Retention



#### **Chapter 3:**

The Strategic Onboarding Blueprint: Key Considerations for L&D-Driven Retention

Employee turnover continues to be a significant drain on organizational resources, productivity, and morale.

While recruitment efforts are crucial, the true battle for lasting talent is won through continuous, strategic onboarding.

The following blueprint outlines how L&D leaders can transform onboarding from a transactional process into a powerful, measurable engine for retention. It provides a strategic framework, actionable considerations, and a self-assessment tool to help you design and implement programs that foster deep engagement, accelerate proficiency, and cultivate long-term employee loyalty...all of which lead to tangible business results.



#### **Elevating L&D's Role in Talent Retention**

Strategic onboarding is the definitive key to lasting employee retention and organizational success. This guide provides a detailed framework and essential considerations for designing and implementing a truly retention-focused onboarding program. It's not a simple checklist, but rather a blueprint for a robust, engaging, and measurable onboarding experience that transforms new hires into longterm, engaged contributors.



#### Part 1:

#### The L&D Leader's Imperative in Strategic Onboarding

Onboarding is no longer solely an HR function. Its direct impact on productivity, engagement, and ultimately, turnover, makes it a core strategic priority for L&D. By leading with a learning-first approach, you can ensure onboarding builds true capability, cultural integration, and long-term commitment.



Your Mandate: Shift from simply "training new hires" to "strategically integrating talent for sustained organizational contribution."



#### **Actionable Takeaways for L&D Leaders**

- . Redefine Onboarding: Approach onboarding as a continuous, strategic journey rather than a one-time event.
- . Claim Your Role: Recognize and actively advance L&D's critical role in driving talent retention.
- Focus on Contribution: Aim to integrate new hires for long-term, impactful contributions to the organization.



#### Part 2:

#### Strategic Framework for L&D-Driven Onboarding Initiatives

For L&D leaders, building a retention-focused onboarding program requires a deliberate, multi-faceted strategy. Consider the following critical areas:

#### A. Aligning Onboarding with Core Business Outcomes

- **Beyond HR Metrics:** How do your onboarding goals directly support broader business objectives like reduced time-to-proficiency, improved team performance, specific cultural shifts, or innovation rates?
- Stakeholder Collaboration: Establish strong partnerships with executive leadership, HR, and department managers to align on desired outcomes and secure their active buy-in and participation.
- **Budgeting for Impact:** Justify onboarding investment by connecting it to the tangible and intangible costs of turnover, demonstrating potential ROI.

### B. Designing for Holistic Employee Experience (The L&D Lens)

- **Persona-Driven Design:** Develop diverse learning pathways that cater to different roles (e.g., sales vs. engineering), learning preferences, and work locations (e.g., in-office, remote, hybrid).
- Experiential Learning Integration: Move beyond passively consumed content to incorporate simulations, scenario-based training, peer challenges, and opportunities for on-the-job application.
- **Cultural Infusion:** How will L&D ensure company values are not just verbalized, but actively experienced and reinforced throughout the onboarding journey? Leverage storytelling, leadership engagement, and peer connections to bring them to life.
- Manager Enablement: Design specific training and toolkits for managers to empower them as active facilitators of onboarding. Be sure to cover critical checkins, feedback, and team integration.
- **Technology Selection:** Choose learning technologies (LMS, LXP, knowledge management systems [KMS], authoring tools, communication platforms) that enhance engagement, personalize delivery, ensure accessibility (e.g., WCAG, translation), and support scalable content.



#### C. Building Sustainable Engagement & Development

- Longitudinal Approach: Plan learning and development touchpoints that extend far beyond the first 90 days to support new hires through their first year and beyond.
- Feedback Integration: Implement a continuous feedback loop within the onboarding program itself (e.g., via pulse surveys and early check-ins) and critically, demonstrate how feedback leads to action and improvement.
- Formal and Informal Learning: Balance structured training with opportunities for social learning, mentorship, and self-directed exploration.
- **Growth Path Transparency:** Work with HR to ensure career paths, internal mobility options (e.g., "lattice" career paths), and development resources are clearly communicated and accessible.

#### **D. Data-Driven Iteration & Proving ROI**

- **Key Performance Indicators (KPIs):** Define clear, measurable KPIs for onboarding success beyond completion rates. Focus on metrics like:
  - ★ First-year voluntary turnover rate
  - ★ Time-to-proficiency by role
  - New hire engagement scores
  - ★ New hire satisfaction scores
  - ★ Internal mobility participation
  - ★ Manager effectiveness scores for onboarding

- Stay Interview Integration: Establish a formal process for conducting "stay interviews" to gather qualitative insights on retention drivers directly from employees, using this data to refine the onboarding and overall employee experience.
- Continuous Optimization: Establish a regular review cycle for onboarding programs, using data to iterate and adapt content and delivery methods for continuous improvement and maximum impact.

### Actionable Takeaways for L&D Leaders



- Align Goals with Business: Ensure onboarding efforts are always tied to measurable business outcomes, not just HR compliance.
- **Design for Experience:** Prioritize holistic, engaging, and culturally immersive experiences over simple information delivery.
- **Empower Managers:** Equip your managers with the tools and training to be active, effective onboarding facilitators.
- Plan Long-Term: Extend your onboarding strategy beyond initial weeks to foster sustained engagement and career growth.
- **Measure** *Everything*: Implement robust KPIs and feedback loops to continuously prove ROI and optimize your programs.



#### Part 3:

#### **Navigating Complexity &** The Invaluable Role of Partnership

Implementing a truly strategic, measurable, and engaging onboarding program is a significant undertaking.

It demands deep expertise in all of the following areas, all of which L&D leaders are uniquely positioned to accelerate your efforts, enhance program quality, and ensure measurable success:

Creating personalized pathways, immersive interactive experiences, and robust measurement frameworks requires specialized knowledge and dedicated resources that many internal teams may not possess in full.



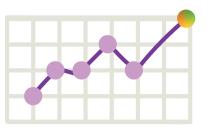
Instructional design and learning science



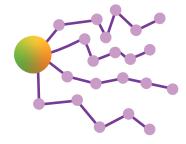
Cutting-edge learning technology selection and deployment



Change management principles



Data analytics and ROI measurement



Program management and scalability



# This is precisely where an expert L&D partnership proves invaluable. Supplementing or collaborating with a team like ours, that specializes in crafting custom, immersive, and blended learning solutions, can help your organization:



- Accelerate Design & Development: Benefit from proven methodologies and efficient workflows to launch impactful programs faster.
- Ensure Engagement & Impact: Leverage deep expertise in compelling learning design and human-centered approaches to maximize new hire motivation and long-term retention.
- Implement Scalable & Accessible Solutions: Build programs that grow with your organization and accommodate diverse, global, and remote workforce needs, ensuring compliance (e.g., WCAG).
- **Measure & Optimize:** Establish robust tracking and iteration processes to continuously improve outcomes and clearly demonstrate the strategic value of L&D to the business.



## Actionable Takeaways for L&D Leaders

- Acknowledge Complexity: Understand that strategic onboarding requires diverse expertise beyond basic content creation.
- Evaluate Internal Capacity: Honestly assess whether your internal team has the specialized knowledge and resources needed for comprehensive implementation.
- Consider Expert Partnership: Recognize when a partnership with specialized L&D firms can accelerate your efforts, enhance program quality, and ensure measurable success.



Part 4:
Evaluating Your Onboarding
Strategy Readiness:
A Self-Assessment Tool

Use this tool to reflect on your current onboarding approach and identify key areas for strategic development.

For each question, select the response that best reflects your organization's current practices and understanding. The parts of this assessment are designed to mirror the framework outlined in Part 2: Strategic Framework for L&D-Driven Onboarding Initiatives. It may be helpful to reference each section again before you begin.



#### **Self-Assessment Tool:**

#### Onboarding Strategy Readiness

#### Part A: Strategic Alignment & Outcomes

- 1. Are our onboarding goals explicitly linked to measurable business outcomes (e.g., specific retention rates, time-to-proficiency targets, or engagement score improvements)?
  - a. Yes
  - **b.** No
  - **c.** Partially
- 2. Do we regularly report on the ROI of our onboarding program, connecting it to tangible cost savings or business gains?
  - a. Yes
  - **b.** No
  - **c.** Partially



#### Part B: Design & Employee Experience

- 3. Do we offer personalized onboarding pathways that adapt to different roles (e.g., sales vs. engineering) or employee types (e.g., in-office vs. remote)?
  - a. Yes
  - **b.** No
  - **c.** Partially
- 4. Does our onboarding program actively infuse company culture and values through experiential learning and real-world examples, rather than just stating them?
  - a. Yes
  - **b.** No
  - **c.** Partially
- 5. Do we provide dedicated training and comprehensive toolkits to managers, empowering them to effectively onboard and integrate new hires?
  - a. Yes
  - **b.** No
  - **c.** Partially

#### Part C: Sustainable Engagement & Growth

- 6. Are our onboarding and development efforts formally planned to extend beyond the first 90 days, supporting employees through their first year and beyond?
  - **a.** Yes
  - **b.** No
  - c. Partially
- 7. Do we actively solicit new hire feedback during onboarding and demonstrably use it to make improvements to the program?
  - a. Yes
  - **b.** No
  - c. Partially
- 8. Do we utilize "stay interviews" or similar proactive conversations to understand why employees remain with the company and what could cause them to leave?
  - a. Yes
  - **b.** No
  - c. Partially



#### Part D: Measurement & Continuous Optimization

- 9. Do we track a comprehensive set of KPIs for onboarding effectiveness (e.g., first-year turnover, time to proficiency, new hire engagement/satisfaction scores)?
  - a. Yes
  - **b.** No
  - **c.** Partially
- 10. Is there a formal process in place to regularly review, iterate, and optimize our onboarding program based on performance data and employee feedback?
  - a. Yes
  - **b.** No
  - c. Partially

#### Scoring Guide



#### **Mostly "Yes"**

Your organization demonstrates a strong strategic approach to L&D-driven onboarding. Focus on continuous refinement and leveraging advanced techniques.



#### **Mostly "Partially"**

Your organization has a strong foundation, but there are clear opportunities to enhance your strategic alignment, design, or measurement. Consider targeted development.



#### Mostly "No"

Significant opportunities exist to transform your onboarding strategy. Prioritizing these areas can yield substantial improvements in retention and business outcomes.





#### Recommendations to Improve Your Score

#### Part A: Strategic Alignment & Outcomes

If you scored low in this area, your onboarding goals might not be directly tied to business results.



Quick Win: Talk to your hiring managers and team leads. Ask them what "success" looks like for a new hire in their first 90 days. Is it completing a specific project? Hitting a certain sales target? Use their answers to define a simple, measurable goal for your program.



**Long-Term:** Work with executive leadership to identify key business challenges that turnover impacts (e.g., project delays, customer satisfaction scores). Then, create a formal dashboard that connects your onboarding KPIs (like retention rates or time-to-proficiency) directly to those business outcomes. This is how you prove ROI.

#### Part B: Design & Employee Experience

A low score here suggests your onboarding is likely a generic, one-size-fits-all process rather than a truly engaging experience.



**Quick Win:** Create a simple "manager's checklist" or a one-page guide for hiring managers. This toolkit should include easy-to-follow steps for pre-boarding (like sending a welcome email) and tips for the first week (like arranging virtual coffee chats with team members). This small step can dramatically improve a new hire's initial experience.



**Long-Term:** Develop persona-driven learning pathways. Work with your stakeholders to identify key roles (e.g., sales, engineering, marketing) and create tailored content and activities for each. You can also explore incorporating interactive, scenario-based learning modules that allow new hires to apply what they've learned in a safe environment.





#### Recommendations to Improve Your Score

#### Part C: Sustainable Engagement & Growth

A low score in this area indicates your onboarding efforts probably stop too early, missing the crucial period after the first month.



**Quick Win:** Implement an automated post-onboarding pulse survey at the 30-, 60-, and 90-day. Keep it short—just a few questions asking about their experience, what's going well, and what support they need. This shows you're committed to their long-term success.



**Long-Term:** Pilot a "stay interview" program with a small group of engaged employees who have been with the company for 6–12 months. This "an exit interview; it's a conversation to proactively understand what's working and what might cause them to leave. Use this rich qualitative data to inform and improve your onboarding strategy.

#### Part D: Measurement & Continuous Optimization

If you're not tracking a robust set of KPIs, you won't be able to demonstrate your program's impact.



**Quick Win:** Using a simple survey, start tracking one or two key metrics you don't currently measure, such as first-year turnover rate or new hire satisfaction scores. The key is to start collecting the data, even if it's just a manual process at first.



**Long-Term:** Establish a formal process to review and iterate on your onboarding program. This could be a quarterly meeting with key stakeholders where you present the data you've collected, discuss what's working, and identify areas for improvement. This turns onboarding into an ongoing, data-driven strategy rather than a static program.



#### Conclusion

#### Ready to Build Your Retention Powerhouse?

Don't let your talent investment become a costly revolving door. **Embrace** a strategic approach to onboarding and cultivate a loyal, high-performing workforce.

As L&D leaders, we have the power to turn this challenge into a profound opportunity—to move beyond administrative checklists and create a genuine sense of belonging and purpose from Day One.

Onboarding isn't just about reducing turnover; it's about **building environments where people feel valued, connected, and empowered to contribute their best.** 

It's also a chance to demonstrate the indispensable role of the L&D function in driving meaningful business results.

At SweetRush, we're passionate about this work. There's nothing more gratifying than collaborating with clients to transform complex challenges into programs that deliver measurable change and a culture of lasting commitment.

If you're ready to turn these ideas into tangible results, let's talk! Share your self-assessment insights—or simply your curiosity—and we'll explore how to help you build your retention powerhouse.

#### Schedule a chat with me today.

In partnership,



Jennifer Yaros

Solution Architect in /jenniferyaros/





# 29 Gold Awards!

And One Silver (Just wait till next year!)





### Let's win awards together!

Impactful learning programs are the result of true collaboration.







Chief Learning Officer

12 Gold

**Learning in Practice Awards** 

Content, eLearning, Technology Innovation, Community Service, Blended Learning elearning Industry

Chosen #1

Al Expertise, Immersive Learning, Simulations Training, Upskilling and Reskilling Employees, Staff Augmentation Training Industry

**Top 20** 

Custom Content, Experiential Learning,
Staffing and Temporary Resources

#### In Our Clients' Words

# SweetRush makes my life easier.

SweetRush excels at finding and providing true expertise and in nurturing their team members, providing them with the necessary support to thrive, while also employing strategic resourcing practices. This has made my life easier in knowing I have a partner that is deeply committed to the project's success.

—Program Manager, IT and Technology,10,000+ employees

#### 44

# Great thought leaders willing to push, and be pushed, in new and exciting ways.

Excellent and responsive team, great innovators, inclusive leadership. All of this has made me and my team feel at home, as if SweetRush were an extension of our internal team members.

—Product Manager, Online Education,10,000+ employees

#### 44

# With a tight deadline, the SweetRush team was great to work with.

They listened to our asks and executed quickly to a high standard. We've given trainings on this topic before, and we've consistently heard that this is the most comprehensive, best-designed, and easiest-to-follow training.

—Product Manager, Online Education,10,000+ employees

## We hope you're feeling inspired!

Let's talk strategy.







